EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE **ANNOUNCEMENT #: ARNGT 06-305/ANG 50-06**
OFFICE OF THE ADJUTANT GENERAL
NORTH CAROLINA NATIONAL GUARD **OPENING DATE: 20 October 2005**
HUMAN RESOURCES OFFICE **CLOSING DATE: 20 November 2005**
4105 REEDY CREEK ROAD
RALEIGH, NORTH CAROLINA 27607-6410 **ANTICIPATED FILL DATE: 24 Dec 06**

POSITION TITLE AND NUMBER **UNIT/ACTIVITY AND DUTY LOCATION**
Information Technology Specialist (DataMgt) **United States Property & Fiscal Office (USPFO)**
PDCN 90046E00, MD #: 1522-250R **NCARNG, Raleigh, North Carolina**

GRADE AND SALARY (Includes Special Salary Rate) **EMPLOYMENT STATUS**
GS-2210-09 $49,628.00 - $64,522.00 per annum **Excepted Service**

WHO CAN APPLY: The area of consideration for this announcement is the STATEWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and individuals who are eligible and willing to enlist in the North Carolina National Guard.

HOW TO APPLY: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of applicat ion. It is REQUIRED that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application.   The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410. It must be received not later than the closing date or if mailed postmarked by the closing date. NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; add ress; telephone number; social security number, date of birth; citizenship; education; work experience; and other job -related qualifications. For more information, call 1-800-621-4136 ext. 6172/6431. Faxed or E-mailed copies will not be accepted.

QUALIFICATION REQUIREMENT: Must have 24 months specialized experience which demonstrates that the applicant has acquired the below listed KSA's.

KNOWLEDGE, SKILLS ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants must address each KSA individually in paragraph format by explaining any civilian and military work experience (*with inclusive dates that reflect 24 months of specialized experience*) that provided that KSA. It is required that this statement be attached to the application. Failure to do so will result in the applicant not being considered for this position. For more information or assistance, call 1-800-621-4136 ext. 6172/6431.

1. **Knowledge of basic RDBMS design concepts and data management methods.**
2. **Skill in applying programming methods and techniques to specific assignments.**
3. **Knowledge of, and skill in backing up and recovering failed database systems.**
4. **Knowledge of the operating systems and platforms in use by the customer organizations.**
5. **Knowledge of, and skill in using commonly used data query languages to create data retrieval reports and manipulate data to meet the customers' needs.**
6. **Knowledge of ADP standards, policies and techniques approved for use in the state.**
7. **Knowledge of and skill in applying established security measures to ensure the integrity of systems.**

MILITARY ASSIGNMENT: Assignment to a compatible Warrant Officer or Enlisted position in the NCNG is mandatory. (WO: 250N, 251A; Enl: CMF 25B/D/Y, AFSC: 33XX, 3C0X2)

CONDITIONS OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina National Guard (NCNG). NCNG status (military grade, MTOE or TDA assignment, MOS/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCNG shown under Military Assignment on the reverse side of this announcement. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program.

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPLE DUTIES AND RESPONSIBILITIES: Modifies the storage structure and correlation between databases. Assists in administering multiple DBMS software designs (e.g., Oracle, Informix, SyBase, and MS-Access) in support of required functions. Optimizes the DBMS configuration by adding, removing, or relocating files and structures. Analyzes DBMS operations to identify bottlenecks and takes action to resolve problems and ensure consistency. Provides DBMS support on personnel computers, mini computers or mainframe. Reviews DBMS accounting information and recommends changes in utilization to improve efficiency. Monitors the amount of storage space consumed, accesses time statistics and frequency of use a specific DBMS program receives. Provides assistance to higher graded personnel in the testing of new DBMS software applications. Installs new applications and establishes user access. Recommends updates and changes to new and/or existing DBMS applications. Evaluates installation procedures and implements alternatives that are routine in nature. Recommends solutions for DBMS inconsistencies and assists in developing backup and recovery plans for failure situations. Resolves a wide variety of system problems caused by data errors, user errors, hardware malfunctions and program errors. Traces and isolates hardware and/or software problems. Initiates necessary action to restore operations after coordinating with functional users and vendor personnel. Reports unresolved hardware and DBMS software problems to the Team Leader. Reviews security protocols to ensure authorized access and integrity of the DBMS. Provides technical assistance to personnel involved in systems design, programming, hardware selection and adaptation of commercially available software. Participates in the analysis of requests for new and modified applications. Assists in determining equipment demands, number and kinds of records, tables, communication needs, procedures to obtain and organize information and interfaces with other systems. Reports findings to the team leader. Provides technical guidance in the use of DBMS query languages. Assures the quality and efficiency of multiple DBMS systems by enforcing the prescribed DBMS standards. Performs other duties as assigned.

ADDITIONAL INSTRUCTIONS: 1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 2. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 3. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment.

INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974

DISTRIBUTION: A, B, C-3, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1

THE NORTH CAROLINA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER